



SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

Meeting to be held in the Civic Hall, Leeds on
Wednesday, 25th July, 2007 at 10.00 am

A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.30 am

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale
C Beverley	-	Morley South
A Blackburn	-	Farnley and Wortley
D Coupar	-	Middleton Park
Mrs R Feldman	-	Alwoodley
A Gabriel	-	Beeston and Holbeck
D Hollingsworth	-	Burmantofts and Richmond Hill
G Hyde	-	Killingbeck and Seacroft
R Lewis	-	Pudsey
A Ogilvie	-	Beeston and Holbeck
L Rhodes-Clayton	-	Hyde Park and Woodhouse
F Robinson	-	Calverley and Farsley

Please note: Certain or all items on this agenda may be recorded on tape

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p>	
2			<p>EXCLUSION OF THE PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public.</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING - 14TH JUNE 2007</p> <p>To confirm as a correct record the minutes of the last meeting held on 14th June 2007.</p> <p>(Minutes attached)</p>	1 - 4

Item No	Ward/Equal Opportunities	Item Not Open		Page No
7			<p>MINUTES - EXECUTIVE BOARD - 4TH JULY 2007</p> <p>To receive and note the minutes of the Executive Board meeting held on 4th July 2007.</p> <p>(Minutes attached)</p>	5 - 12
8			<p>MINUTES - OVERVIEW AND SCRUTINY COMMITTEE - 4TH JUNE 2007</p> <p>To receive and note the minutes of the Overview and Scrutiny Committee meeting held on 4th June 2007.</p> <p>(Minutes attached)</p>	13 - 16
9			<p>MEMBERS' QUESTIONS</p> <p>To receive a report of the Head of Scrutiny and Member Development on the opportunity to raise questions and issues with the Executive Board Member with responsibility for Neighbourhoods and Housing and the Executive Board Member with responsibility for Environmental Services, together with representatives from the Department of Environment and Neighbourhoods.</p> <p>(Report attached)</p>	17 - 18
10			<p>MONITORING OF SCRUTINY BOARD RECOMMENDATIONS</p> <p>To consider a report by the Head of Scrutiny and Member Development together with the updates provided by the Department of Environment and Neighbourhoods following the inquiries into Anti Social Behaviour and Affordable Housing. Members are asked to decide whether further scrutiny involvement is required on these inquiries.</p> <p>(Report attached)</p>	19 - 48

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			<p>INQUIRY INTO REGENERATION IN BEESTON HILL AND HOLBECK - FORMAL RESPONSES TO RECOMMENDATIONS</p> <p>To note a report by the Head of Scrutiny and Member Development together with the formal responses provided by the Department of Environment and Neighbourhoods following the inquiry into Regeneration in Beeston Hill and Holbeck.</p> <p>(Report attached)</p>	49 - 54
12			<p>WORK PROGRAMME</p> <p>To consider a report by the Head of Scrutiny and Member Development on the Board's current Work Programme (Appendix 1) and the Forward Plan of Key Decisions for July to October 2007 (Appendix 2).</p> <p>(Report attached)</p>	55 - 64
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Wednesday, 19th September 2007 at 10.00 a.m.</p> <p>(Pre-Meeting for Board Members at 9.320 a.m.)</p>	

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

THURSDAY, 14TH JUNE, 2007

PRESENT: Councillor B Anderson in the Chair

Councillors C Beverley, A Blackburn,
D Coupar, Mrs R Feldman, A Gabriel,
D Hollingsworth, G Hyde, R Lewis,
A Ogilvie and F Robinson

1 **Chair's Opening Remarks**

The Chair welcomed everyone to the first meeting of Scrutiny Board (Environment and Neighbourhoods) for the new municipal year 2007/2008.

2 **Declarations of Interest**

The following personal interests were declared:-

- Councillor B Anderson in his capacity as a Council Board Member on West/North West Homes (Agenda Item 9) (Minute 6 refers)
- Councillor D Coupar in her capacity as a Member on Belle Isle North Estate Management Board (Agenda Item 9) (Minute 6 refers)
- Councillor D Hollingsworth in his capacity as a Council Board Member on East/North East Homes (Agenda Item 9) (Minute 6 refers)
- Councillor G Hyde in his capacity as a Council Board Member on East/North East Homes (Agenda Item 9) (Minute 6 refers)

3 **Scrutiny Board (Neighbourhoods and Housing) - Minutes**

RESOLVED – That the minutes of the Scrutiny Board (Neighbourhoods and Housing) meeting held on 16th April 2007 be received and noted.

4 **Executive Board - Minutes**

RESOLVED – That the minutes of the Executive Board meeting held on 16th May 2007 be received and noted.

5 **Overview and Scrutiny Committee - Minutes**

RESOLVED – That the minutes of the Overview and Scrutiny Committee meetings held on 2nd April 2007 and 16th May 2007 be received and noted.

6 **Scrutiny Board (Environment and Neighbourhoods) - Terms of Reference**

The Head of Scrutiny and Member Development submitted a report on the terms of reference relevant to the Scrutiny Board (Environment and Neighbourhoods).

Appended to the report was a copy of the Terms of Reference for the information/comment of the meeting.

In addition to the above report, the following officers were in attendance to answer Members' questions:-

Neil Evans, Director of Environment and Neighbourhoods
John Kearsley, Chief Support and Facilities Officer, City Services
Stephen Smith, Head of Environmental Services, City Services
Pippa Milne, Recycling and Waste Manager, City Services
Tom Smith, Head of Performance and Communications Team, City Services

The Chair invited the Director of Environment and Neighbourhoods to make a brief presentation on an overview of services undertaken in his area, together with specific reference to those key issues for the coming year.

The Board noted that Councillor L Carter, Executive Member, Neighbourhoods and Housing and Councillor S Smith, Executive Member, Environmental Services would be invited to attend future Board meetings to outline their respective portfolios.

RESOLVED – That the contents of the report and appendices, together with the presentation and the arrangements for scrutiny be noted.

7 Performance Report Quarter 4 2006/07

The Head of Scrutiny and Member Development submitted a report on key performance information as at 31st March 2007, together with relevant detail in relation to a predicted Corporate Priority Assessment (CPA) score for 2007/08 for the information/comment of the meeting.

In addition to the above report, the following officers were in attendance to answer Members' questions:-

Neil Evans, Director of Environment and Neighbourhoods
John Kearsley, Chief Support and Facilities Officer, City Services
Stephen Smith, Head of Environmental Services, City Services
Pippa Milne, Recycling and Waste Manager, City Services
Tom Smith, Head of Performance and Communications Team, City Services

In summary, specific reference was made to the following issues:-

- clarification of the procedure adopted in Leeds for dealing with **contamination in recycled waste**
- clarification of the inspection arrangements in relation to **contaminated waste** being deposited in **black/green bins**
- concerns expressed that the public perception in some areas was that **recycled waste** was being mixed with **landfill waste**
(Officers explained that there had been a specific project to deal with waste collection for **back to back properties**)
- the need to improve **recycling rates**, especially around **organic waste** collection and that the department should be aiming for much more ambitious recycling targets

- clarification of the **Council's Change Programme** reporting structure for Environment and Neighbourhoods and the Directors' responsibilities in this area
- clarification of the role of Job Centre Plus in dealing with **worklessness**
- clarification of domestic burglary performance information and the views of the Director towards combating people's fear of crime
- clarification of the Director's approach to **enforcement** and how requests for additional **CCTV facilities** were being dealt with
- clarification of the current position in relation to bin yard cleansing
- the need for the Director to review those estates which were not 'car friendly'
- clarification of the timescale in relation to the strategy for **Jobs and Skills** and the need for the Board to have an input

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the Board's Principal Scrutiny Adviser be requested to consult with the Performance Management Team in relation to the presentation of the performance indicators for future meetings.

8 The Board's Work Programme - Source of Work and Establishing the Board's Priorities

The Head of Scrutiny and Member Development submitted a report on proposed guidelines for the development of a work programme for the Environment and Neighbourhoods Scrutiny Board.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- (a) Scrutiny Board (Environment and Neighbourhoods) Work Programme (June 2007)
- (b) Forward Plan of Key Decisions for the period 1st June 2007 to 30th September 2007

In addition to the above report, the following officers were in attendance to answer Members' questions:-

Neil Evans, Director of Environment and Neighbourhoods
 John Kearsley, Chief Support and Facilities Officer, City Services
 Stephen Smith, Head of Environmental Services, City Services
 Pippa Milne, Recycling and Waste Manager, City Services
 Tom Smith, Head of Performance and Communications Team, City Services

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED –

- (a) That the contents of the report and appendices be noted.

- (b) That, in consultation with the Chair, the Board's Principal Scrutiny Adviser be requested to prioritise the following issues to be investigated within the Board's work programme for 2007/8:-
- Affordable housing (with specific reference to supply and demand)
 - Lettings Policy (with specific reference to Local/Choice Based Lettings)
 - Bulky Waste Strategy
 - Recycling (with specific reference to improving recycling waste within the City)
 - Environmental Management around Council estates
 - Anti Social Behaviour
 - Jobs and Skills (with specific reference to addressing the levels of employment throughout the city and training opportunities)
 - Britain's Cleanest City, together with revisiting the Action Plan
 - Rat and mice problems within the city
 - Climate change
- (c) That in relation to an outstanding report on housing needs in the city referred to at a previous Neighbourhoods and Housing Scrutiny Board, the Director of Environment and Neighbourhoods be requested to forward a copy of the report to Board Member for their retention.
- (d) That the Board's Principal Scrutiny Adviser be requested to email Board Members with a list of those key areas which are relevant to this Scrutiny Board.

9 Date and Time of Next Meeting

Wednesday 25th July 2007 at 10.00 am. (Pre-meeting for Board Members at 9.30 am).

10 List of Scrutiny Board (Environment and Neighbourhoods) Meetings for 2007/2008

25th July 2007
19th September 2007
24th October 2007
21st November 2007
19th December 2007
30th January 2008
27th February 2008
26th March 2008
23rd April 2008

N.B. All meetings to commence at 10.00 am (Pre-Meetings at 9.30 am)

(The meeting concluded at 11.40 am).

Draft minutes to be approved at the meeting
to be held on Wednesday, 25th July, 2007

EXECUTIVE BOARD

WEDNESDAY, 4TH JULY, 2007

PRESENT: Councillor M Harris in the Chair

Councillors A Carter, R Brett, R Finnigan,
R Harker, P Harrand, J Procter, S Smith,
K Wakefield and J Blake

Councillor J Blake – Non-voting advisory member

20 Late Items

The Chair admitted the following late items to the agenda:

Minute 25- A report on the impact of recent flooding in the City prepared following the events and after the despatch of the agenda.

Minute 33- A report on the proposed introduction of the Local Development Scheme prepared following a response from the Secretary of State and admitted to the agenda to allow approval to a variation to the date of implementation at the earliest opportunity.

21 Exclusion of Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in the view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of the exempt information so designated as follows:

- a.) The appendix to the report referred to in minute 31 under the terms of Access to Information Procedure Rule 10.4 (3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information as disclosure would, or would be likely to, prejudice the commercial interests of the Council, by virtue of the fact that the appendix contains the Council's estimate of the fee that the proposed legal advisors would seek for providing the legal advice required by the Authority and, if this were disclosed, would prejudice the Council's position during the competitive procurement process for such legal advisors. By maintaining the exemption, it increases the Council's chance of securing a competitive and value for money tender for the commission.

22 Declaration of Interests

Councillor Brett declared a personal interest in the item relating to provision of a new children's centre at Allerton C of E Primary School (Minute 26) as Chair, and Councillor Harker as a member, of the Children Leeds Partnership.

A further declaration made during the meeting is referred to in minute 30 (Councillor Blake)

23 Minutes

RESOLVED – That the minutes of the meeting held on 13th June 2007 be approved as a correct record.

ADULT HEALTH AND SOCIAL CARE

24 Response to Deputation from Parents and Carers Action Group for Terry Yorath House

The Director of Adult Social Services submitted a report responding to issues raised by the deputation to Council on 18th April 2007 regarding the future provision of service at Terry Yorath House. The report concluded that whilst consultations were still at an early stage, the Parents and Carers Action Group would be treated as a key stakeholder throughout the process.

RESOLVED – That the response of the Director to the deputation be noted and that a further report be submitted to the Board in November 2007 on the outcomes of the consultation and making appropriate recommendations.

CITY DEVELOPMENT

25 Impact of Flooding Events in June on the Leeds District

The Directors of City Development and Resources submitted a report on the impact of a number of significant flooding incidents between 15th and 25th June 2007 which affected areas across the whole of the Leeds district. The report highlighted the nature of the flooding, the initial understanding of its causes and made some preliminary suggestions as to how the Council and its partners might seek to respond to the events.

RESOLVED – That the report be noted and endorsement given to the proposed preliminary actions.

CHILDREN'S SERVICES

26 Design and Cost Report - Allerton C of E Primary School - Provision of a new Children's Centre

The Chief Executive of Education Leeds submitted a report on proposals to incur expenditure of £650,000 in respect of a scheme to provide a Children's Centre at Allerton C of E Primary School. The report explained that the new Allerton C of E Primary School was to open in September 2007 following the amalgamation of Archbishop Cranmer C of E Primary School and Fir Tree Primary School. As a result, the site of the new school had been identified as a location for a Children's Centre.

RESOLVED –

- (a) That the design proposals in respect of the scheme to provide a Children's Centre at Allerton C of E Primary School be approved;
- (b) That expenditure of £650,000 from capital scheme 13767/CEN/000 be authorised.

LEISURE

27 Design and Cost Report - Improvements to Golf Courses

The Chief Recreation Officer submitted a report requesting authority to spend £589,400 on improvement works at Temple Newsam, Roundhay Park, Middleton Park and Gotts Park golf courses arising from the Capital Receipt from the long-lease of Oulton Park golf course to De Vere's Hotels, the funds from which were injected into the 2006/07 Capital Programme.

RESOLVED – That approval be given to incur expenditure of £589,400 on golf course improvement works.

ADULT HEALTH AND SOCIAL CARE

28 Capital Spending Plan - Improvements to Care Homes

The Director of Adult Social Services submitted a report on a proposal to inject £1,645,000 into the capital spending plan and to spend up to that amount on improvements to care homes. The report outlined that the injection would be made up of a £1,040,000 grant from the Department of Health alongside the £650,000 capital receipt from the sale of the Breece holiday home in Scarborough, designated for improvements to Local Authority care homes.

Both Local Authority and independent care homes had been asked to submit bids for funding for improvements, following which it had been agreed that £700,000 would be allocated to fifty six independent homes, with £327,000 to be spent within sixteen Local Authority facilities.

RESOLVED –

- (a) That approval be given for the remaining £650,000 of the capital receipt from the sale of the Breece be used to fund the capital scheme for improvements to care homes;
- (b) That approval be given for the injection of the scheme into the capital programme alongside authority to incur expenditure of £1,645,000;
- (c) That it be noted that the Director of Adult Social Services has delegated powers to vary individual awards and promote schemes from the reserve list.

CENTRAL AND CORPORATE

29 Revised Corporate Planning Framework

The Chief Officer (Executive Support) submitted a report on changes to the corporate planning framework for the city. The report identified a number of key changes including proposals to strengthen Elected Member involvement

in corporate planning and Local Area Agreement processes by means of a Member Reference Group.

It was proposed to merge the new Local Area Agreement and the Council's Corporate Plan into one single document entitled the Leeds Strategic Plan, which would sit alongside the Community Strategy, the Council Business Plan and the Annual Performance Plan. These documents were to be added to the Council's Budget and Policy Framework to reflect their status as part of the corporate planning framework for the city.

RESOLVED –

- (a) That the new corporate planning framework be adopted;
- (b) That the proposal to amend the Constitution to include additions to the Council's Budget and Policy Framework be referred to the Corporate Governance and Audit Committee for consideration;
- (c) That the Chief Executive be requested to develop a plan setting out the timetable for implementation of the new framework;
- (d) That the proposal to establish a Member Reference Group to oversee developments in relation to the implementation of the new framework be noted.

30 Progress Report on the PPP / PFI Programme in Leeds

The Deputy Chief Executive submitted a report providing a six-monthly update on the governance and management framework for the Authority's PPP and PFI projects. Appended to the report was a breakdown of the status of current Council projects.

RESOLVED – That the current status of the Authority's PPP and PFI projects and programmes be noted.

(During the discussion on this item Councillor Blake declared a personal interest as a governor of Otley Prince Henry's Grammar School).

DEVELOPMENT AND REGENERATION

31 Design and Cost Report - Proposed Arena Development

Further to minute 137 of the meeting held on 13th December 2006, the Director of City Development submitted a report on progress made in the operator procurement process for the proposed arena development.

Following consideration of the appendix to the report designated exempt under Access to Information Procedure Rule 10.4 (3), in respect of which members had no questions or comments, it was;

RESOLVED –

- (a) That the progress made to date in the operator procurement process be noted;
- (b) That the Director of City Development be requested to approve both the long list and shortlist of potential operators and developers during the Competitive Dialogue procurement process;

- (c) That the tender evaluation criteria to be used in the procurement process for the appointment of the preferred developer for the proposed arena be noted;
- (d) That an injection of funds (as detailed in the exempt appendix to the report) into Capital Scheme No. 12589/ARE/000 for the incurred expenditure of the appointment of consultants to provide specialist legal advice to the Council on the operator and development procurement processes through to contract award / financial close be authorised.

32 Design and Cost Report - Neville Street Environmental Improvements

The Director of City Development submitted a report on progress made on environmental improvements to the Neville Street area and a proposal to incur expenditure of £5,091,400, on the scheme of which £3,091,400 would be funded from third party sources. The report explained that the scheme had altered significantly since its inception in 2004 and no longer included Dark Neville Street. As such it was proposed to rescind all previous approvals relating to the original project.

RESOLVED –

- (a) That the scheme design proposals and brief as presented be approved;
- (b) That authority be given to rescind all previous approvals (scheme no. 01195;)
- (c) To approve the funding plan as presented and authorise an injection of £4,604,400 into Capital Scheme No. 13951 and scheme expenditure of that amount.

33 Leeds Local Development Framework - Local Development Scheme

Referring to minute 212 of the meeting held on 14th March 2007 the Director of City Development submitted a report indicating that the response of the Secretary of State had been received after the proposed date of introduction identified in that minute.

RESOLVED – That the Local Development Scheme be formally brought into effect from 5th July 2007.

NEIGHBOURHOODS AND HOUSING

34 Supporting People Programme - Audit Commission Inspection

The Director of Environment and Neighbourhoods and the Director of Adult Social Services submitted a report on the key findings and recommendations arising from the recent Audit Commission inspection of the Supporting People Programme. The report explained that the Council currently administered the programme which comprised the Local Authority, Health and Probation Services. As such, the inspection examined the overall capacity of the Council to administer the programme, for which it received a 'fair' one star rating, with 'promising prospects' for improvement.

RESOLVED – That the Board note the contents of the report and support the actions being undertaken to implement the Audit Commission’s recommendations.

35 Lease at Less Than Best Consideration - Agreement to Lease 12 Miscellaneous Properties to LATCH on a 25 Year Lease Agreement

The Director of Environment and Neighbourhoods submitted a report on a proposal to grant a long lease at less than best consideration for 12 Leeds City Council owned miscellaneous properties to Leeds Action To Create Homes Ltd (LATCH.) The report detailed how the proposals would ensure capital investment in the properties to bring them up to decency standard and contribute to the regeneration of the area.

Upon completion the flats would be let as affordable housing to tenants in line with the Council’s Housing Strategy, with LATCH assuming responsibility for the full maintenance and repair of the properties over the terms of the lease.

RESOLVED – That approval be given to the principle of a 25 year lease to LATCH at less than best consideration, subject to approval by the Director of City Development of the terms of the lease and a reasonable rental level to be payable during the term of the lease, having regard to the level of social rents receivable and costs of refurbishment, subsequent maintenance, management and other outgoings.

36 Disposal at Less Than Best Consideration - Waterloo Estate, Pudsey - For the provision of affordable housing

The Director of Environment and Neighbourhoods submitted a report on the proposed disposal of two areas of land on the Waterloo Estate at less than best consideration to the Yorkshire Housing Association, for the purpose of developing 30 new build affordable homes through the Housing Corporation’s Approved Development Programme.

The report outlined a number of options for the site which had been considered:

- 1 Disposal of sites A and C, as identified on the plan attached to the report, at less than best consideration to Yorkshire Housing for 30 affordable housing units;
- 2 Retention of land for two bungalows for supported housing under the city wide Independent Living Project;
- 3 Marketing of the remainder of the land within the pilot exercise for low cost home ownership, with the potential for a land swap to provide bungalows on the former Waterloo School site.

It was indicated during presentation of the report that 34 and not 30 units as stated in the report would be delivered, two being for social rent and two for shared ownership.

RESOLVED – That approval be given to the principle of disposal of the two subject sites on the Waterloo Estate to Yorkshire Housing Association at £5,000 per plot (less than best consideration) subject to approval by the Director of City Development, in order to deliver 34 new affordable homes, through the Housing Corporation Grant.

DATE OF PUBLICATION: 6TH JULY 2007
LAST DATE FOR CALL IN: 13TH JULY 2007

(Scrutiny Support will notify Directors of any items called in by 12:00 noon on Monday 16th July 2007.)

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OVERVIEW AND SCRUTINY COMMITTEE

MONDAY, 4TH JUNE, 2007

PRESENT: Councillor P Grahame in the Chair

Councillors S Bentley, T Hanley,
A Harrison, W Hyde and R Pryke

Apologies Councillors B Anderson, S Golton and
E Minkin

1 Chair's Opening Remarks

The Chair welcomed Members and officers to the first meeting of the Committee in the 2007/08 municipal year, and paid tribute to the hard work and contribution of the previous Chair, Councillor Driver, and other Members who were no longer on the Committee – Councillors Bale, Cleasby, Lancaster and Leadley.

2 Declarations of Interests

No declarations of interest were made.

3 Minutes - 16th May 2007

RESOLVED – That the minutes of the two meetings held on 16th May 2007 be confirmed as a correct record.

4 Minutes - Executive Board - 16th May 2007

RESOLVED – That the minutes of the Executive Board meeting held on 16th May 2007 be received and noted.

5 Matters Arising from the Minutes

(a) **Extension of ALMO Management Agreements (Minute No 246 refers)**

Further to Minute No 246 of the Executive Board meeting, 16th May 2007, at a Member's request, it was agreed that the decision to extend the management agreements with the housing Arms Length Management Organisations by a further five years, to 31st January 2013, should be referred to the Scrutiny Board (Environment and Neighbourhoods) with a view to that Board considering conducting a formal review of that decision.

(b) **Services based at Terry Yorath House (Minute No 240 refers)**

Further to OSC Minute No 109, 16th May 2007, and Minute No 240 of the Executive Board meeting, 16th May 2007, and in response to a Member's query, the Head of Scrutiny and Member Development

reported that the Director of Adult Services had now reconsidered her decision, taking into account the views of OSC expressed on 16th May, and had made another delegated decision to continue the contract with The Disabilities Trust for the provision of care services at Terry Yorath House for a further 12 months, with the option of two further 12 month extensions, and including a 4 month notice period in the contract. Following the previous Call-In, this latest decision could not be called-in.

It was agreed that the Scrutiny Board (Health and Adult Social Care) should be requested to monitor the ongoing consultation arrangements with residents and their carers which formed part of the wider review and consultation process relating to the provision of adult residential care services.

6 Minutes - Scrutiny Board (City Services) - 18th April 2007

RESOLVED –

- (a) That the minutes of the above meeting be received and noted.
- (b) That the Head of Scrutiny and Member Development be requested to obtain and circulate to OSC Members details of the outcome of the **Crown Cuisine Inquiry** referred to in Minute No 105(a).

7 Overview and Scrutiny Committee - Terms of Reference

The Head of Scrutiny and Member Development submitted a report setting out the formal terms of reference of the Committee.

In response to Members' queries, the Head of Scrutiny and Member Development undertook to ascertain and circulate to OSC Members further information about the present situation regarding **Corporate Priority Boards**. He also undertook to refer to the Scrutiny Board (Health and Adult Social Care), on a recommendation monitoring basis, the issue of progress on the previous Board's Inquiry into **hospital cleanliness, MRSA** etc.

RESOLVED – That the Committee's terms of reference be noted.

8 Annual Scrutiny Report to Council - Action Plan

The Committee considered a report submitted by the Head of Scrutiny and Member Development regarding the Action Plan associated with the 2006/07 Scrutiny Annual Report to Council, due to be considered by the Council on 20th June 2007.

The Head of Scrutiny and Member Development reported that further guidance from the Government was awaited on issues such as '**community calls for action**' and the extension of scrutiny arrangements to **external partner organisations**, and the Committee would receive update reports as appropriate.

RESOLVED – That the report be noted.

9 Performance Monitoring - Quarter Four 2006/07

The Head of Policy, Performance and Improvement submitted a summary report relating to key performance indicators for each area covered by an officer from Corporate Priority Board, and highlighting key areas of under - performance which OSC or the other Scrutiny Boards might wish to tackle in greater depth. The impact of under - performance in key areas on the Council's overall **Corporate Performance Assessment (CPA)** score was emphasised.

The key areas highlighted at the meeting were:-

- **Planning performance**, and whether or not this was improving – The Chair stated OSC would be receiving an update report at its September meeting, following its Inquiry in 2006/07;
- **VC11c** – Percentage of top 5% of earners that are disabled (excluding schools) and **BV16a** – The number of staff declaring that they meet the DDA disability definition as a percentage of the total workforce;
- **BV12** – The proportion of working days/shifts lost to sickness absence – and the variations between Departments;
- **BV126** – Domestic burglaries per 1,000 of the population – and **BV127b** – Robberies per year per 1,000 of the population – and the variations between different parts of the City;
- **BV203** – The percentage change in the average number of families placed in temporary accommodation;
- **BV201** – Direct payments per 100,000 of the population;
- **Children and Young People** – issues relating to weaknesses in management information and the allocation of resources across the City.
- **CP-AS50** – provision of out of hours services – Members requested details regarding the 55 services referred to in the report.

RESOLVED – That the report be noted, and Scrutiny Chairs, in consultation with the Scrutiny Support Unit and their Boards, decide which key areas of under - performance to investigate during 2007/08.

10 OSC Work Programme 2007/08 - Sources of Work and Establishing the Committee's Priorities

The Head of Scrutiny and Member Development submitted a report regarding establishing the Committee's work programme for 2007/08, together with a relevant extract of the Council's Forward Plan of Key Decisions for the period 1st June to 30th September 2007.

The Committee decided to add reviews of various previous issues to its work programme – **When Contracts Go Wrong, Direct Payments and Elections and Electoral Arrangements** – to refer a review of the previous **Waste**

Strategy Inquiry to the Scrutiny Board (Environment and Neighbourhoods) and also requested an update on the **Grass Cutting Service** contract.

11 **Scrutiny Training Dates**

The Head of Scrutiny and Member Development gave notice of two Scrutiny training sessions – one for **Scrutiny Chairs** on 3rd July, 9.30 am to 12.00 noon, and one for **Scrutiny Members** on 6th July, 9.30 am– 12.00 noon.

12 **Dates and Times of Future Meetings**

Monday 2nd July 2007
Monday 3rd September 2007
Monday 1st October 2007
Monday 5th November 2007
Monday 3rd December 2007
Monday 7th January 2008
Monday 4th February 2008
Monday 3rd March 2008
Monday 7th April 2008

All at 10.00 am (Pre-Meetings at 9.30 am).

At the request of a Member, the Head of Scrutiny and Member Development undertook to canvass OSC Members regarding OSC meetings always being on a Monday.

Report of the Head of Scrutiny Support and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 25th July 2007

Subject: Members' Questions

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 INTRODUCTION

1.1 Members of the Board have requested the opportunity to discuss relevant questions and issues with the Executive Board members whose responsibilities fall within the remit of this Scrutiny Board. The Executive Board Member with responsibility for Neighbourhoods and Housing and the Executive Board Member with responsibility for Environmental Services have been invited to this Board meeting.

1.2 Representatives from the department will also be in attendance.

2.0 RECOMMENDATION

2.1 That the Board identifies any issues for further scrutiny arising from the Members' Questions session.

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Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 25th July 2007

Subject: Monitoring of Scrutiny Board recommendations

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 Last year Overview and Scrutiny Committee agreed to adopt a new, more formal system of recommendation tracking, to ensure that scrutiny recommendations were more rigorously followed through.
- 1.2 As a result, each Board will receive a quarterly report, coinciding with the quarterly presentation of performance information, the next report is scheduled for September. This will allow the Board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The Board will then be able to take further action as appropriate. This will apply to all previous recommendations made, relevant to the Board, that are considered 'live'.
- 1.3 In the meantime, the Chair has requested an earlier update on an inquiry into Anti-Social Behaviour Interventions that was undertaken by the Scrutiny Board in 2004/5 in order to ascertain which issues required further work. In addition, following on from the discussion at the June Board meeting, an update on the recommendations made following an inquiry into Affordable Housing (2005/06) has also been submitted. Members have received copies of both these final reports as background information.

2.0 Updates

- 2.1 Members are asked to consider the responses provided, and to decide whether any further scrutiny involvement is required, over and above the recommendation tracking process described above.
- 2.2 In deciding whether to undertake any further work, members will need to consider the balance of the board's work programme.

3.0 Recommendation

- 3.1 Members are asked to consider the formal responses provided and to decide whether further scrutiny involvement is required.

SCRUTINY BOARD (NEIGHBOURHOODS AND HOUSING)

Anti-Social Behaviour Interventions - Monitoring of Recommendations

Recommendation	Department	Response
<p>RECOMMENDATION 1</p> <p>That the department report back to the Board progress on previous recommendations relating to anti-social behaviour.</p>	<p>NHD</p>	<p>To be scheduled in the work programme at the appropriate time.</p>
<p>RECOMMENDATION 2</p> <p>That the Scrutiny Board receives a detailed appraisal of the Safer Leeds Strategy and an update on progress made on the action plan.</p>	<p>NHD</p>	<p>Update June 07 ASB update and key issues was presented to Safer Leeds Executive on 15/06/07. The Safer Leeds Strategy is due for refresh in 2008, changes to Crime and Disorder Act will likely no longer require a three year cycle of audit and strategy, this being replaced by a rolling annual plan. Guidance will be provided in the forthcoming national standards for Crime and Disorder Partnerships.</p>

<p>RECOMMENDATION 3</p> <p>Whilst noting the work already taking place we recommend that the police and the Anti-Social Behaviour Panels work towards preventing multiple breaches of ASBOs, particularly where the behaviour represents a serious breach and that first time breaches are dealt with robustly.</p>	<p>NHD</p>	<p>Update June 2007</p> <p>Analysis of all ASBO breaches is being undertaken to consider outcomes from court and ensure sentences are in line with sentencing guidelines although it is difficult to influence the court process training does take place with magistrates. Juvenile ASBO reviews are now well established and a number have been discharged due to significant improvements in behaviour. Breach data is considered on monthly basis at the ASB panels to establish what further action is required to manage behaviour.</p>
<p>RECOMMENDATION 4</p> <p>That the Neighbourhoods and Housing department researches the reasons for breaches of orders to determine how they can be tailored more effectively to individuals with the aim of minimising breaches.</p>	<p>NHD</p>	<p>Update June 07</p> <p>See Recommendation 4 update.</p>
<p>RECOMMENDATION 5</p> <p>We recommend that the Neighbourhoods and Housing department consider how other</p>	<p>NHD</p>	<p>Previous Update</p> <p>Although legal outcomes clearly demonstrate where actions have been taken to deal with ASB much of the work of the unit aims to resolve cases without the need to use legal measure if possible through prevention and diversion work. Analysis of cases closed between August and October 2006 found that 105 cases were</p>

<p>measures are utilised before ASBOs are put in place in order to preserve the ASBO as a measure of last resort, in most cases. We also recommend that ASBOs are not used routinely in circumstances involving domestic violence or where there are mental health issues.</p>		<p>closed due to no further complaints. The most common activities undertaken to resolve the ASB was the use of ABCs (acceptable behaviour contracts) and ASB warnings (pre legal action warning). Other measures include other warnings/cautions (Housing caution/ Notice of Intention to seek possession, verbal warnings by Police, ASBU or ALMO, referral to diversionary schemes.</p> <p>In the period June- November 2006 the ASBU entered into 66 ABCs with individuals. Further analysis to measure the success of ABCs has established that of the 524 used by the unit (since recording began) only 25 individuals receiving an ABC have progressed to an ASBO. (less than 5%).</p> <p>The circumstances surround Domestic Violence would usually exclude the opportunity to use ASBO legislation (the definition states “ ... causing harassment, alarm of distress to one or more people not of the same address...” There may be occasions when the behaviour resulting in domestic violence impacts on people outside the immediate household and under these circumstances an ASBO may be appropriate. In addition the ASBU and Police are represented on MARACs (Multi Agency Risk Assessment Conferences) where cases involving high risk victims and perpetrators of Domestic Violence are considered and any decision to use an ASBO would be done in consultation with these groups.</p> <p>In relation to both domestic violence and mental health cases any decision regarding the use of an ASBO would be made through the ASB panel process where representatives from relevant partner agencies including social services would consider the whole circumstances of a case before approving a course of action.</p> <p>Update June 2007 Nothing further to add</p>
<p>RECOMMENDATION 6 We recommend that the</p>	<p>NHD</p>	<p>Update June 2007 Leeds was visited by Respect Task Force in April 2007. They were satisfied with</p>

<p>Neighbourhoods and Housing Department submit a further report to the Board detailing whether joint working between different services to support ASBOs is successfully and effectively employed.</p>		<p>progress being made as Respect Area against the five elements detailed above. RTF will continue to monitor deliver against the key elements over the next 10 months to March 2008.</p>
<p>RECOMMENDATION 7</p> <p>That the Positive Actions for Young People scheme is evaluated and assessed according to its impact on anti-social behaviour.</p> <p>We also recommend that should the evaluation of the scheme confirm its success, it is appropriately funded to allow further development and greater capacity.</p>	<p>Learning and Leisure</p>	<p>Update June 07</p> <p>As PAYP is now part of the Local Area Agreement pooled budget with LAA targets set up until March 2008, the MIS system will shift from the national PAYP data base. A decision has been made for all preventative partners including PAYP, YOS and YIP to align their reporting mechanisms in UMIS which will for the first time give a full picture of preventative intervention in Leeds. In 2006/7 a total of 2,013 young people accessed Positive Activities For Young People programmes. Movement to targets set by LAA rather than those set by government has made it possible to have a more flexible approach to providing diversionary programmes in geographical hot spot areas which should allow us to increase the number of young people accessing Positive Activities in 2007/8.</p>
<p>RECOMMENDATION 8</p> <p>That where further operations, such as Operation Chariot, are proposed, consideration is given to extending activities to the district centres within</p>	<p>NHD</p>	<p>Update June 07</p> <p>Operation Champion has been developed as a police led multi agency approach aimed at reducing key crime types. These operations are based on strategic intelligence assessments and take place on a monthly basis (1 per police division per month). Local tasking meeting structures are in place to respond to specific problems.</p>

<p>Leeds, taking into account the type of issues specific to the area.</p>		
<p>RECOMMENDATION 9</p> <p>That the Anti-Social Behaviour Panels periodically review their workloads and membership to ensure that capacity is maximised and that input from other organisations, particularly in the voluntary sector, is utilised effectively.</p> <p>We also recommend that where the use of supported measures is increased by the Anti-Social Behaviour Unit, this is matched by an increase in capacity in the Anti-Social Behaviour Panels.</p>	<p>NHD</p>	<p>Previous Update</p> <p>The Home Office published updated guidance on the use of ASBOs which included recommendations on the procedures and processes that should be in place for decision making on the use of an ASBO. ASB panel procedures have been reviewed in light of these recommendations. (see recommendation update 3)</p> <p>Update June 2007</p> <p>A discussion paper is currently out with ASB panel members to consider the future structure and terms of reference for ASB Panels.</p>

<p>RECOMMENDATION 10</p> <p>That the Director of Children’s Services and the Anti-Social Behaviour Unit consider and review the implications of the Children Act with regard to anti-social behaviour measures, and update the appropriate Scrutiny Board of any issues arising.</p>	<p>NHD</p>	<p>Update June 2007</p> <p>Social Services are represented on the ASB panels and at a local level when discussions are taking place on individual cases.</p> <p>Neighbourhoods and Housing Department have established a departmental steering group considering the implementation of Every Child Matters and Community Safety are represented on the Parenting Strategy Steering group which is led by Children’s Services. The development of the Parenting Strategy for Leeds is a key achievement target for Leeds as a Respect Area. (see recommendation 6)</p> <p>Community Safety have also contributed to the recent review of the Children’s and Young People’s plan specifically under the priority areas “Positive Contributions” and “Staying Safe”</p> <p>Community Safety has specifically linked with Children’s services through the pilot Common Assessment Framework (CAF) in West Leeds.</p> <p>Through the Family Support and Parenting Steering group in development of the FS & P strategy. As part of the Joint Area Review (JAR) case file review (pre inspection) work.</p>
<p>RECOMMENDATION 11</p> <p>That consideration is given to the provision of additional PCSOs and Neighbourhood Wardens throughout the city to support the various strategies for tackling anti-social behaviour.</p>	<p>NHD</p>	<p>Update June 2007</p> <p>PCSO numbers have increased to 170</p>
<p>RECOMMENDATION 12</p>		

<p>That Ward Members are systematically kept informed of anti-social behaviour issues and activities within their Ward by Council departments and ALMOs, within the constraints of the law. We recommend that a mechanism be established that will allow the ‘two way’ sharing of information from Ward Members. We also recommend that Council departments and the ALMOs ensure that the same level of communication occurs between themselves.</p>	<p>NHD</p>	<p>Update June 2007 A database of all ASBOs is now sent out monthly to lead members for CS (to then be disseminated through their own internal routes).The Council’s intranet is undergoing a facelift and it is intended that this information will be made available via the intranet. Other data regarding cases being dealt with by the ASBU is available on a ward basis and this will also be made accessible via the intranet. ASBU team leaders and officers attend Area Committees as required and local forums to update on action being taken. ALMO/ ASBU meetings take place on monthly basis to review cases and staff from both organisations attend local ‘tasking’ meetings.</p>
<p>RECOMMENDATION 13 That the Youth Service reports back to the Scrutiny Board on the progress of the Revizit scheme and how it might be implemented more widely</p>	<p>Learning and Leisure</p>	<p>Update June 07 The Revizit programme is delivered jointly by the Youth Service and Youth Offending Service. Originally a pilot initiative in West area where it is well established, Revizit has also been successfully established in the other four wedges.</p>
<p>RECOMMENDATION 14 That appropriate Scrutiny Board receives information</p>	<p>Learning and Leisure</p>	<p>Update June 07 The basis on which Youth Service staffing resources are allocated across the 33 wards</p>

<p>from Youth Services regarding the distribution of resources, the relationship with the 'narrowing the gap' agenda and whether there is scope for further developing ways of 'rewarding good behaviour' in young people.</p>		<p>is currently under review. The Breeze Youth Promise is due to be published in early November 2007. In addition to detailing young people's entitlement to a broad range of services, the Breeze Card will be further promoted as a method through which young people can access services. In conjunction with Leeds Youth Council, the intention is to develop Breeze Card to give discounts for some activities and on some goods.</p>
<p>RECOMMENDATION 15</p> <p>That consideration is given to Youth Services working more actively with 8 – 13 year olds, should funding allow.</p>	<p>Learning and Leisure</p>	<p>Update June 07</p> <p>The Youth Service target age range is prescribed nationally as 13 to 19. Within Leeds a flexible approach is taken whereby approximately 20% of young people in contact with the service are aged 11 and 12. Given resource limitations and Best Value Performance indicators to achieve for the 13 to 19 age group, it would be difficult for the Youth Service, as one agency, to increase the current level of flexibility.</p> <p>Some specific, additional, measures have, however, been taken in order to partially address the issues. For example:-</p> <ul style="list-style-type: none"> - Senior member training to enable older young people to work with a younger age group in a voluntary capacity but supported by youth workers. - Youth development workers funded by some Area Committees to support voluntary organisation work with the 8 to 13 age range. - Allocation of Positive Activities for Young People (PAYP) funding to the younger age range. - Open age range for Breeze on Tour events.
<p>RECOMMENDATION 16</p> <p>That the Youth Offending</p>		<p>Update June 07</p>

Service analyse the reasons for non-attendance for parent programmes in order to devise alternative methods of making contact with parents of young offenders.

NHD

The YOS has progress to report in terms of parenting interventions. The YOS is close to achieving the target set by the Youth Justice Board for attendance by parents on parenting interventions.

Leeds YOS has coordinated a successful bid to the DfES for an early intervention parenting Pathfinder project which has been titled "All Relative". A team of 3 parenting project officers has been recruited to provide Webster Stratton parenting programme to parents of young people (aged 8 – 13) who are at risk of becoming involved in anti-social behaviour or crime. It is anticipated that anti-social behaviour enforcement officers will be a key source of referrals to the programme. The 2 year project, which is being evaluated by the DfES will be commencing in the next few months.

The *All Relative* project will pay particular attention to the "engagement phase" and to overcoming barriers to parental participation on the programme given that securing attendance on the entire 16 week Webster Stratton programme is crucial to successful outcomes.

All relative has also received funding from RESPECT to employ an educational psychologist to work intensively with parents of young people exhibiting anti social behaviour and resolve any critical issues relating to parenting.

This scheme will be expanded from 2006 into other areas using Safer & Stronger Communities fund and NRF. While this funding isn't mainstream it will support the scheme over the next two years and will be developed to meet the Governments RESPECT agenda.

RECOMMENDATION 17

That, should the scheme ultimately be judged to have been successful, the Neighbourhoods and Housing department

<p>considers the long term funding for Signpost, both through mainstream budgeting and through funding from other partners beyond March 2006 and that a city wide application of the scheme be considered.</p>		
<p>RECOMMENDATION 18</p> <p>That Education Leeds provides to a future Scrutiny Board an update on its policies regarding truancy prevention, including information on the guidance provided to parents and the latest information on initiatives such as the City Centre Truancy Sweep.</p> <p>We also recommend that such Truancy Sweeps are done as regularly as possible in order to maintain the momentum and the profile of the message</p>	<p>Education Leeds</p>	<p>(i) Education Leeds, Education Welfare Service can provide Scrutiny Members with updated reports on strategies and policies regarding attendance improvement and truancy prevention as requested; including City Centre and local area Truancy Sweeps, Attendance Champions Initiatives, Target School action and use of Legal interventions, including Parenting Orders, Contracts and Penalty Notices.</p> <p>An update report on the impact of these initiatives and the Attendance Strategy can be found on the Education Leeds site http://infobase.leeds.gov.uk/documents/viewdoc.aspx?cid=4727 and the Annual Attendance and Exclusions report 2005/06 http://infobase.leeds.gov.uk/documents/viewdoc.aspx?cid=10696</p> <p>New initiatives to improve attendance and reduce persistent absence from September 2006 include:</p> <ul style="list-style-type: none"> • The appointment of an Anti-bullying Communications Champion, working alongside the successful Attendance Champions Initiative. • Launch of the multi-agency ‘Speak out against bullying’ initiative and ‘Talking Leeds DVD’. • Re-engage with the Rhino’s Initiative, a joint strategy between Education Leeds and Leeds Rhino’s to coach and mentor 50 vulnerable pupils identified in years 9 and 10 at high school to prevent the risk of missing education • Introduction of the city wide Children Missing Education (CME) Procedures.

		<ul style="list-style-type: none"> • Targeted support and intervention with 15 Persistent Absence Target High Schools from December 2006 (including DfES and National Strategies support). • Targeted Child Employment sweeps in the city centre and markets. • Launch of the Holidays in term time campaign with Leeds co-op • Refocusing of the Education Welfare Service from January 2007. • The appointment 40 PSAs (Parent Support Advisers) to support the Attendance and Exclusions Strategy from December 2006. <p>(ii) Truancy Sweeps are planned activities with WYP, under the Crime and Disorder Act and as such must be undertaken with the cooperation and permission of the Police who have the legal power to stop and detain truants if necessary.</p> <p>This academic year the EWS and WYP have carried out 17 Sweeps and stopped 96 pupils. EWO's participate in truancy sweeps as part of their SLA with Schools, however not all schools are supportive of this strategy and the use of EWO time. As further delegation of front line Services to schools occur, there will be less flexibility and further constraints on EWO's which may restrict participation in truancy sweeps.</p> <p>We are currently seeking funding to develop a dedicated 'sweep' in the East of the City with a view to this being deployed as a strategy across all 5 wedges in the future.</p> <p>Summary of Legal Cases autumn Term 2006/07</p> <p>Total number of Legal cases = 78 Number of cases withdrawn = 14 Fast Track = 20 Parenting Orders = 2 Penalty Notices = 42</p>
<p>RECOMMENDATION 19 That consideration is given</p>	<p>Education Leads</p>	<p>Education Leads have been working closely with Enterprise Advisory Service and the Learning & Skills Council to form Leeds Enterprising Schools Partnership which has been established to support schools in developing their Enterprise Education capacity.</p>

by Education Leeds to introducing business and enterprise and other vocational skills into schools to channel young people's entrepreneurial interests and that any examples of this type of project currently being undertaken by schools be circulated to the Board.

The Partnership Programme provides:-

- Senior Management briefing on Enterprise Education capacity building
- Briefing for key staff on Ofsted Enterprise Inspection Criteria
- Support for key staff in completing the Enterprise Progression Guide
- Support in identifying gaps in provision
- Access and support to Staff Development Programmes
- Access and support to Activity Brokering Services
- Access and support to materials provision/development
- Access and support to business and employer engagement programmes
- Access and support to match funding activities

Enterprise Funding - All secondary schools have been awarded funds, between £15,000 and £20,000 per annum, to support the inclusion of enterprise programmes into the curriculum at KS4 and there is an expectation that all KS4 students will experience the equivalent of 4 days of enterprise activities a year.

As a result of this there are many commercial organisations offering services to schools most of which are 'events' of one day duration.

Education Leeds Education Business Partnership (EL EBP) support schools throughout the city to deliver enterprise events, examples include:

Everyday Economics Project

Fifty five Year 10 students at Priesthorpe High School worked with business volunteers on an Enterprise project that simulated the running of a business. The objectives were to develop students' financial awareness and their understanding of how businesses operate and the role they play in the economy.

		<p>Coca Cola visit GCSE Business Studies students from Wortley High School visited Coca Cola Enterprises in Wakefield. The objective was to develop business knowledge including marketing, sales, production and distribution.</p> <p>Enterprise Day Bright Futures and Business Dynamics delivered an Enterprise event for Crawshaw High School . The objective was to develop the communication, problem solving and personal financial awareness of 205 Yr 10 students.</p> <p>Stock Market Challenge Activity Bruncliffe High School is running the Stock Market Challenge project from December 05 to April 06 with the aim of developing the economic understanding of 280 Yr 10 students. The project entails the students researching companies and then (a virtual exercise only) buying and selling of shares.</p> <p>'Newsletter' Literacy & ICT Activity at Yorkshire Post Newspapers Education Leeds EBP worked with the Education 'Newsroom' at Yorkshire Post Newspapers to offer one-day activities for students that involved using Quark Express software to write articles for a newsletter. At the end of the activity each student left with a colour copy of a 4 page newsletter. The schools that took advantage of this activity were Woodkirk, Wortley, Roundhay, Priesthorpe, Lawnswood, South Leeds and Crawshaw High Schools.</p> <p>Forensic Science Workshops CSI Workshops is a company that delivers forensic science workshops in High schools that are designed to inspire and enthuse students about scientific careers. Students learn about the retrieval of finger prints, foot prints and the analysis of blood spatter patterns. They use this knowledge to work in teams on a crime scene with a view to identifying the culprit. Education Leeds EBP supported 7 Leeds High Schools to purchase workshops for Year 10 and Yr 11 students. Participating schools in January and February 06 were City of Leeds, Morley, Temple Moor, Allerton, Horsforth,</p>
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Woodkirk, St Mary's Menston and Boston Spa High Schools.

During Enterprise Week, in November, a number of funding bodies support enterprise events on a regional basis inviting schools from across West Yorkshire to take part in competitive events such as the Real Business Challenge sponsored by Coca Cola Enterprises. Throughout the year many schools organise their own enterprise programmes.

Over the past two years DTI have sponsored Enterprise Advisers to work with schools to advise on the development of enterprise skills but this programme is due to finish in July 2006.

EL EBP also supports Enterprise activity for students indirectly, by organising Teacher Professional Development Placements in industry, for example, training teachers in the use of Debtcred, the High Sheriff's financial literacy project and Face to Face Finance, sponsored by Royal bank of Scotland. Both of these programmes are free to Leeds High Schools and are an important component of developing an understanding of enterprise. Also a wide range of professional development opportunities are offered for teachers to experience enterprise in industry, for example, Tesco have provided placements for teachers wishing to gain an understanding of the retail industry.

One of the key challenges in schools is to ensure that the concepts of 'being enterprising' are integrated into the curriculum and not considered as another subject to teach. The key skills are learning to work in a team, learning to respond positively to change and challenging circumstances and developing a creative approach to problem solving. An enterprise programme should also include an element of financial awareness.

A wide range of vocational subjects are available to students in Leeds, many of which include work placements and a reduced timetable at school. An example of a creative approach to course development is the BTEC Environment course run by Joseph Priestley College with the support of South Leeds CLC which provides students with

laptops that can be used in the field to follow and record course materials.

However, many of these courses are taken up by students who are disaffected with school rather than students who are disaffected with the curriculum. Another challenge therefore is to introduce vocational subjects for students of C/D borderline and above ability who have the motivation to learn but need a more interactive approach to their learning and demand a greater understanding of the relevance of their learning to their everyday lives. In support of this need Education Leeds EBP has developed resources for the BTEC First Diploma in Retail working with nine partners in the retail industry, the Sector Skills Council and Park Lane College. The course is running at Pudsey Grangefield school where students are offered a wide range of opportunity to visit companies related to the retail industry and encouraged to learn independently with the teacher acting as a facilitator. Similar resources are under development to support BTEC Hospitality and Art & Design courses due to start in September 2006.

Education Leeds EBP has also supported the creation of resources for vocational qualifications through the Teacher Professional Development Placements programme by identifying companies willing to collaborate in the production of classroom resources. The first resource is a case study based on Rhodia UK Ltd, a local chemical company. Created by two Leeds science teachers the resource is designed to support the teaching of the Applied Science GCSE and comprises a DVD with presentations about the company history, products and H&S regulations. It also includes printed copies of actual company documents including H&S reports, risk assessments, H&S Policy, Company Training Policy, company structure, job descriptions.

Leeds has a very well developed an extensive **Vocational Offer** that is available to all 14-16 Year olds across the city. A wide range of organisations are involved in the delivery of this provision including; FE Colleges, work-based learning providers, City Learning Centres, LCC Jobs & Skills Department and Voluntary and community Sector organisations as well as schools themselves. Currently around 2,500 young people in Year 10 and 11 spend at least one day per week undertaking a vocational programme

		<p>outside the school, studying for one or more of nearly 100 different qualifications. Several of the programmes available such as the Young Apprenticeship Scheme and Job Guarantee Scheme involve extensive workplacements.</p> <p>Details of all the vocational programmes available to young people in Leeds are contained in the 14-16 web-based prospectus available at www.vocationallearningleeds.org</p> <p>The Education Business Partnership Team within Education Leeds, supported by a grant from West Yorkshire Learning and Skills Council, are driving forward a number of enterprise programmes which include:</p> <ul style="list-style-type: none"> □ During 2006/07 all high schools will be supported in developing an action plan to support the introduction of enterprise across the curriculum □ An Enterprise Forum has been established to which Enterprise Coordinators in all high schools are invited. This meets each term and offers an opportunity for training and dissemination of ideas. □ Working with the Business and Enterprise schools to support delivery of enterprise programme 'Project Business' and support the training of staff in identified schools. □ Individual, city wide and regional enterprise challenges for high schools supported by a range of business partners e.g. Real Business Challenge with Coca Cola Enterprises and Flat Pack Challenge with IKEA; Rotary Club Technology Challenge. □ Five day programmes involving a whole year group (Y7 & Y9) and all curriculum areas developing, producing and marketing a new product or service e.g Candy Company, promotional campaign for British Legion. □ Mini enterprise programme for SEN groups in conjunction with John Smeaton High School □ Teacher Professional Development days in industry which result in the development of new classroom based curriculum support materials e.g. visit to chemical company to support delivery of science. Visit includes input on how principles of enterprise can be introduced into curriculum.
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<p>RECOMMENDATION 20</p> <p>That as an Authority we are robust in our enforcement and that enforcement protocols are quickly put in place.</p> <p>We also recommend that an analysis of the Government's Alcohol Misuse Enforcement Campaign is provided to the appropriate Scrutiny Board, detailing the lessons learnt.</p>	<p>Legal Services</p>	<p>□ Just The Job programme supports Y6 children from 15 inner city primary schools to engage in a number of lessons explaining the world of work followed by visits to two local companies. This involves 45 companies and 700 children. The LEGI funding recently awarded to the city will provide an opportunity to expand on this foundation and, in particular, provide additional support for schools in some of our most deprived areas.</p> <p>The only time when an application will come before the licensing committee is if the applicant has a relevant offence and the police object. In such instance the committee has two options - reject or grant the application. The Act does not appear to allow for the grant subject to conditions.</p> <p>Where an existing personal licence holder is convicted for a 'relevant offence' before the Magistrates, he is duty bound to advise the Magistrates that he is the holder of a Personal Licence. In this instance it is the Magistrates who decide on the penalty to be applied - revocation or suspension of licence.</p> <p>Update June 07</p> <p>Enforcement Protocol for the Licensing Act 2003 in place. Meetings of all partners held on a monthly basis. Info shared and problem premises identified. Joint visits between LCC Entertainment Licensing and West Yorkshire Police regularly held with positive results.</p>
<p>RECOMMENDATION 21</p> <p>That the Scrutiny Commission undertaking an inquiry into the misuse of alcohol receives the comments and recommendations from Scrutiny Board (Environment and Community Safety) on</p>		<p>The Scrutiny Commission has now ceased, however, the licensing aspect falls under the remit of Overview and Scrutiny.</p>

<p>enforcement and reviews for licences.</p>		
<p>RECOMMENDATION 22</p> <p>That Council departments consider how ‘good news’ press releases can emphasise the positive contributions being made by young people.</p>	<p>NHD</p>	<p>Update June 07</p> <p>Continue to consider all positive stories as good news opportunities and to link with Children’s services to make the most of such opportunities.</p> <p>Work is also underway to link with the Youth Council to establish links and identify opportunities to work together to promote young people who have made positive contribution. An event is being considered aimed at young people to make them aware of the work being done to deal with ASB and also to recognise young people are often victims of asb and methods that can be used to avoid victimisation or how to report incidents.</p>
<p>RECOMMENDATION 23</p> <p>That the department continues to study best practice from other authorities and where appropriate apply it to this Council’s own approaches to tackling anti-social behaviour.</p>	<p>NHD</p>	<p>Update June 07</p> <p>Work on going. Regional Respect practitioners forum is now established.</p> <p>A Regional event is due to take place on 13th July organised for Practitioners by RTF and Leeds will be delivering a workshop around the work undertaken to deal with ASB in the city centre. Staff have been encouraged to attend local/regional events to study best practice. This has included the SLCNG annual conference in Birmingham and the National Community Safety Network conference in Sheffield.</p>
<p>RECOMMENDATION 24</p> <p>We recommend that wherever possible the Youth Council is given a higher profile and that the Youth Council itself seeks creative ways of representing more</p>	<p>Learning and Leisure</p>	<p>Update June 07</p> <p>The Leeds Youth Council (LYC) are preparing for this year’s elections in schools. Youth Service staff are working closely with Education Leeds by spending more time in schools working with pupils. Staff are also providing supported training on how to be an effective school councillor and ensuring that all schools have a system in place within</p>

<p>widely the views of young people across the city, particularly around the issue of anti-social behaviour.</p>		<p>their school where all pupils have the opportunity to “Have a Say” on issues that affect their lives and the wider community rather than just themselves within school. Each High School has two places plus one reserve on the LYC. This forms the basis of the members for the LYC.</p> <p>Leeds also has 4 Members of the UK Youth Parliament and two Deputy MYPs who are elected from within the LYC.</p> <p>This enhances the structure of the LYC and strengthens a system that is in place to give a Voice to the maximum number of young people as possible in Leeds through one group.</p> <p>Our MYPs are involved in supporting local wedge based Youth Participation Forums across the city, giving other groups of young people access to the LYC. Another MYP has been involved in the planning and delivery of a workshop which took place in her school around issues for young people around ASBOS.</p> <p>LYC are planning to interview as many young people as possible in schools as well as over the summer holidays through attending Breeze on Tour events across the city. They will be concentrating on three main issues and asking young people's views on The Leeds Breeze Youth Offer, to sign a petition in support of our recent Transport Inquiry for FREE buses in Leeds for all young people, and what 3 things would improve their lives in Leeds?</p>
<p>RECOMMENDATION 25</p> <p>We recommend that bodies, (public and voluntary) working within the community should look for further opportunities to involve young people in community projects, which allow contact between the</p>	<p>Democratic Services</p>	<p>Update June 07</p> <p>A Young People’s Scrutiny Forum undertook an inquiry under the auspices of Scrutiny Board (Children’s Services) during the previous municipal year. This group produced a final report following its inquiry into the bus services of Leeds. It is intended that this type of forum continues this municipal year.</p>

different sections of the community. We also recommend that the Council continues to encourage the involvement of young people in the democratic functions of the Council, such as the Scrutiny process and the work of Area Committees.

Scrutiny Board (Neighbourhoods and Housing)

Inquiry into Affordable Housing 2005/06 – Monitoring of Recommendations

Recommendation	Comment from department
<p>RECOMMENDATION 1</p> <p>That the Director of Neighbourhoods and Housing takes forward the proposal to promote moves for people under occupying council properties, and also that possible management incentives for ALMOs to promote the policy sensitively are considered.</p>	<p>Following the debates held at the Scrutiny Board, a revised Lettings Policy was implemented in April 06. It sets out a number of incentives for customers living in council or Housing Association homes who are under occupying their homes to move. These include:</p> <ul style="list-style-type: none"> • awarding Priority Extra where appropriate; • greater promotion and support from ALMO staff for those moving; • Allowing ALMOs to consider making financial payments to help customers move. <p>The department will give further consideration to incentives to help ALMOs deal with under occupation.</p> <p>The number of council tenants moving to smaller accommodation rose from 63 in 2004/5 to 175 in 2005/6. This increase is partly due to the introduction of the revised Lettings Policy, and partly to rehousing those displaced by clearance schemes. In these circumstances, many customers are let homes based upon their housing need, and rehoused in smaller properties.</p>
<p>RECOMMENDATION 2</p> <p>That mutual exchange marketing is further developed by the Strategic Landlord and ALMOs.</p>	<p>Mutual Exchanges have been advertised weekly in the Leeds Homes flyer and on the Leeds Homes website since 2005. In addition, Housing Associations also advertise their mutual exchanges through Leeds Homes.</p> <p>Update</p> <p>No.of exchanges completed in the last 5 years;</p>

2002/03	2003/04	2004/05	2005/06	2006/07
420	347	321	266	303

Customers accessing the Leeds Homes website exchange service have seen an improvement since May 2007 due to an enhancement that more accurately matches exchanges in their respective locations and property size requirements.

Further planned improvements in the coming year include;

- Completion of a tenant exchange request on-line added to the Leeds Homes website which will form part of the Archouse Plus rollout in Orchard
- Further promotion of the scheme on ALMO websites and their periodical tenants newsletters
- Promotion of the scheme by Leeds Homes Team to coincide with the print run of exchange request forms
- Matching tenants being contacted directly by ALMOs about potential exchanges
- Training to ALMO staff - to improve use of IT by ALMO staff to identify potential exchanges
- legal process for exchanges

RECOMMENDATION 3

That the Neighbourhoods and Housing department encourage Registered Social Landlords to advertise their available properties through the choice based lettings scheme.

Leeds Federated HA and Unity HA advertise almost all their properties through the Leeds Homes choice based lettings scheme. In quarters 1-3 of 2006/7, Registered Social Landlords (RSLs) advertised 131 properties. Negotiations are ongoing with 10 other RSLs to advertise their properties.

RECOMMENDATION 4

<p>That the Neighbourhoods and Housing department develops stronger links with RSLs, particularly in establishing nomination agreements.</p>	<p>The Council re-launched the need for nominations in 2006 by developing new strategic and operational monitoring structures. Officers meet each RSL monthly to discuss their nominations performance. Strategic Landlord Group monitors this.</p> <p>All RSLs are expected to sign an agreement stating that they will let a minimum of 50% of their properties to council nominations. 19 RSLs have signed agreements, covering 85% of RSL stock in the city.</p>
<p>RECOMMENDATION 5</p> <p>That a profile of the housing register is made to find the average length of time a customer waits for rehousing, and the sizes of households who need rehousing.</p>	<p>Strategic Landlord group can now give ALMOs the average length of time taken to rehouse customers by priority band, and homeless customers. This information will also be useful for customers, so that they can make informed decisions on where to bid for a home.</p> <p>In addition, reports are now available giving the average length of wait by ethnicity and age.</p>
<p>RECOMMENDATION 6</p> <p>That the Affordable Housing Task Group develops further affordable housing schemes in Leeds, and takes note of key research findings and best practice being established nationally.</p>	<p>The Chief Housing Services Officer, on behalf of the Affordable Housing Task Group, submitted a report to Executive Board in November 2006. This gave details of the Affordable Housing Strategy, and the mechanisms that should be considered to deliver affordable housing in the public and private sectors.</p> <p>The Housing Market Assessment, including the needs assessment for affordable housing across the city (based on national guidelines set out by the Department of Communities and Local Government), is nearing completion. It was carried out under procurement rules by Outside UK. Since the last assessment in 2003, the need for affordable homes has increased on a year by year basis from 480 to 1889 units. These figures, together with the final report, have yet to be formally agreed. However, it is unlikely that the need figure will be lower than this, given the pressures on all</p>

	<p>sectors of the housing market.</p> <p>Research is also being carried out to understand why customers are increasingly seeing social housing as a route into the housing market. The research, which should be completed early in 2007, seeks to understand whether new groups of customers wish to be rehoused to social housing, or whether the increase in demand is due to a combination of reducing housing stock due to right to buy applications, and stock investment appraisals.</p> <p>Both the Assessment of Need and the research are fundamental to the Affordable Housing Delivery Plan that has been agreed by Executive Board.</p> <p>Update Housing Market Assessment The final report and Executive Summary have now been published as a key City Council document. The need to deliver an additional 1889 units of affordable housing on a year-on-year basis for the next fifteen years has been confirmed.</p> <p>In addition to the outcomes of this assessment discussions are taking place with representatives from this authority and representatives from the regional assembly in relation to the amendment upwards in relation to the target figures within the Regional Spatial Strategy that the authority will be expected to achieve across all housing markets</p> <p>Demand for Social Housing The research has been completed and the final draft of the report and the Executive Summary have been completed and are now subject to discussion with leading Members of the administration and the Chief Housing Services Officer in order to consider the implications of the research.</p>
<p>RECOMMENDATION 7</p>	<p>The Affordable Housing Delivery Plan that has been agreed by Executive Board set Out a broad strategic framework to develop the criteria for access to affordable</p>

<p>That clear criteria for access to affordable housing is developed for all schemes, maintaining local links, and giving priority to those who have been displaced through regeneration schemes.</p>	<p>housing. Neighbourhoods and Housing and the Development Department are working closely to develop standardised section 106 agreements. They are also working to ensure that affordable housing requirements in new and existing planning applications are met in line with the Supplementary Planning Guidance, and that local needs are met.</p> <p>With the current pressures on social housing from decanting secure tenants and residents, work is ongoing to see how additional affordable housing, developed either by public or private sector funding, can assist with regeneration schemes and rehousing of those displaced.</p> <p>Strategic Affordable Housing Partnership</p> <p>Following the agreement in November 2006 by the Executive Board of the Affordable Housing Delivery Plan a further report was considered in March 2007 that recommended the creation of a Strategic Affordable Housing Partnership that would be responsible for setting the future strategic direction of affordable housing delivery across the city. Approval was also given for the transfer of 77 acres of council owned land to be transferred to the Partnership. This will be used to create a range of affordable housing choices in order to meet the challenging housing targets within the Housing Market Assessment.</p> <p>The Partnership will be chaired by Councillor Andrew Carter. The membership of the partnership will include key players from within the Council, including the Chief Regeneration Officer and Chief Housing Services and and the representatives from the Corporate Centre, Government Office of Yorkshire and Humber, the Housing Corporation, English Partnerships and the Chair of the Leeds Housing Partnership. The first meeting will take place in either late July or early August.</p>
<p>Supplementary Planning Guidance</p>	<p>The final report of the Housing Market Assessment will inform and advise on housing need across all tenures. Development Department and Neighbourhoods and Housing</p>

	<p>are working to ensure a co-ordinated approach towards the marketing of affordable housing. Neighbourhoods and Housing are also working closely with RSLs, who will be either managing or marketing properties, taking local requirements into account.</p> <p>The publication of the PPS3 and the updated Housing Market Assessment will inform the new supplementary planning document which will be produced within the next 18 months following the necessary planning consultations.</p> <p>As the SPD development forms part of planning legislation a formal timetable for consultation is being developed by the Development Department that will be supported by the Environment and Neighbourhoods Directorate.</p>
<p>RECOMMENDATION 9</p> <p>That the appropriate Scrutiny Board receives a progress report on the Golden Triangle Partnership</p> <p>RECOMMENDATION 10</p> <p>That the future target attached to BVPI</p>	<p>A report on the activities of the Golden Triangle Partnership will be developed and reported to the appropriate scrutiny board in May 2007.</p> <p>An update report is being prepared to be presented to scrutiny</p> <p>The Empty Property Strategy has been revised and updated to cover the period 2006</p>

<p>64 is high enough to ensure that it drives continued improved performance.</p>	<p>– 2010, and stretched targets were incorporated and agreed at Executive Board on 15th November 2006.</p>
<p>RECOMMENDATION 11</p> <p>That the department considers future funding arrangements for the Empty Property Team.</p>	<p>Environmental Health Services intend to apply for an extension of the NRF funding to support the Empty Property Team over 2007/08. They will submit a further bid for another EHO post to help with the high level enforcement actions that are required in the existing target areas at Cross Green, East End Park, Harehills, Chapeltown, Beeston and Holbeck. Discussions have taken place with the Chief Regeneration Officer about relaxing the current boundaries the team are working in, so that they can work in the traditional student accommodation areas of Headingley, Hyde Park, Meanwood and Kirkstall, which are beginning to show signs of un sustainability in this particular niche of the housing market.</p> <p>Environmental Health Services successfully applied for an extension of the NRF funding to support the Empty Property Team over 2007/08. However, the bid for an additional EHO post to help with the high level enforcement actions that were planned within the existing target areas at Cross Green, East End Park, Harehills, Chapeltown, Beeston and Holbeck was not forthcoming.</p> <p>A report / business case has been drafted for DMT consideration. Within the report it is proposed that the Empty Property Team should be established as a permanent resource and have a city wide remit instead of the currently specified targeted areas. The report also proposes that the team should be funded from the Environment and Neighbourhoods Department's central staffing budget thereby ensuring that the vital and beneficial work they undertake continues throughout the city and is not future dependant upon short term funding regimes such as NRF.</p>
<p>RECOMMENDATION 12</p>	

That the department reports to the appropriate Scrutiny Board on the Housing Market Assessment once this is complete.

A report on the outcome of the Housing Market Assessment will be reported to the appropriate scrutiny board in April 2007.
Due to a delay in the final production of the report, it is anticipated that a report will be taken to Scrutiny in September 2007.

Report of the Head of Scrutiny and member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 25th July 2007

Subject: Inquiry into Regeneration in Beeston Hill and Holbeck – Formal Responses to Recommendations

<p>Electoral Wards Affected:</p> <input type="checkbox"/> Ward Members consulted (referred to in report)	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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1.0 Introduction

- 1.1 During the last municipal year, Scrutiny Board (Neighbourhoods and Housing) undertook an inquiry into the regeneration activity being undertaken in Beeston Hill and Holbeck. The basis of this inquiry was to discuss the principles of regeneration using a specific area as an example of how the Council and external partners can regenerate an area physically and economically.
- 1.2 Part of the process of completing an inquiry and publishing recommendations includes receiving a formal response from the department or relevant body to the recommendations made. This may also include an update on actions already taken.
- 1.3 Attached to this report are the formal responses provided by the department. Members of this board have previously received a copy of the final report as background information.

2.0 Recommendation

- 2.1 The Board is requested to note the responses provided.

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Scrutiny Board (Neighbourhoods and Housing)

Inquiry into Regeneration in Beeston Hill and Holbeck: Response to Recommendations

Recommendation	Response from department
<p>Recommendation 1: Shaftesbury House be used as a flagship for promoting the regeneration of the area.</p>	<p>We agree that the development of Shaftesbury House, as it is currently proposed by the developer, represents an excellent opportunity for the area, especially in terms of the carbon negative aspects, which are subject in particular to agreement on the location of a wind turbine. We do feel that opportunities should be taken to market some of the remaining units that have not been sold to local people in order to encourage greater local ownership of the development. We will build on our existing relationship with the developer to try to bring this about.</p>
<p>Recommendation 2: That clear and regular communication is offered to residents currently not included in regeneration projects in order to keep them informed of progress and the likely timescale of future schemes and that the strategy for achieving this is reported back to the Board.</p>	<p>We agree. We have completed the Holbeck Regeneration Plan and will be reporting back to residents on this. We are also currently undertaking consultation on the details of the Outline Business Case for the Housing PFI scheme, and later in the year will be consulting with residents about the Beeston Hill and West Hunslet Regeneration Plan. Subject to the availability of funding regular newsletters will continue and, as and when appropriate, further communication will take place and officers will continue to attend forums.</p>
<p>Recommendation 3: That the department report back to the Board outlining the benefits and risks of extending the licensing scheme to all private landlords.</p>	<p>Yes we will report back to the Board in due course once the business case and consultation with stakeholders have been completed.</p>
<p>Recommendation 4: That the Regeneration Board make shop fronts a priority (where this has not already been done) and that such schemes include wider factors such as traffic and environmental improvements</p>	<p>Traffic improvements (in Holbeck) are currently on site and various environmental improvements are being delivered through the Intensive Neighbourhood Management Programme and the efforts of other groups and organisations. Improved</p>

	shop fronts are important but they are difficult to deliver given that the Council is not a major owner of such property and funding will need to be identified to delivery these type of benefits. One opportunity that may present itself is for any future agreement with developers about broader regeneration benefits to include this issue, where appropriate.
<p>Recommendation 5: That consideration is given to the appropriate development of the Matthew Murray school site. We recommend that the primary consideration should be the development of affordable housing.</p>	Residential use will be proposed for the Matthew Murray site and affordable housing will be a significant proportion of this development, however there is a need to provide a mix of housing rather than simply one type of tenure, so it is likely that larger family housing for sale will also be provided on what is the largest site that we have in the area for this type of development. It is important that a large site like Matthew Murray provides a range of property types as part of the residential offer and that any such development fits with and supports the housing needs of the wider housing market for this part of South Leeds.
<p>Recommendation 6: That wherever possible, local businesses within the regeneration area are employed to undertake regeneration activities.</p>	If the definition of “employed” is “engaged with” then this is an area where we are becoming increasingly active. This applies not only to local businesses but to developers and larger companies who are, for instance through the Leeds AHEAD scheme, supporting work with voluntary and community groups. In addition, through the Leeds Community Foundation, we have established, with the support of local businesses, a grant fund for LS11 for groups to obtain funding. In terms of strictly employing local businesses then this will be through standard procurement processes, however we can certainly highlight opportunities for local businesses to get involved. We also hope that the local voluntary sector will become more involved in bidding for public sector contracts.
<p>Recommendation 7: That the Regeneration Partnership Manager is proactive in promoting Social Enterprise support in Beeston Hill and</p>	The support of social enterprises within the Beeston Hill and Holbeck Area is a responsibility that falls on a number of organisations. The Regeneration

<p>Holbeck with the aim of increasing the number of social enterprise businesses being supported specifically in this area</p>	<p>Partnership Team provides support through its 'Sustainable Futures Project', whilst the Area Management and Area Regeneration teams provide support directly and also through their specialised 'South and West Leeds Community Capacity Building Project'. These projects have provided considerable support to the development of social enterprises within the area. Unfortunately both these projects are dependent upon time limited European funding. The link with LEGI and the anticipated development of a catalyst centre in the heart of the area on Beeston Road will also enable structures to be in place that encourage businesses and entrepreneurship to get established.</p>
<p>Recommendation 8: That the department ensures that lessons from previous consultation exercises are applied to the ongoing communication and consultation within Beeston Hill and Holbeck.</p>	<p>See response to recommendation 2.</p>
<p>Recommendation 9: Having emphasised the continued importance of Government financial support, we also wish to urge the Regeneration Board to continue with those activities that are still viable and to begin to seek contingency arrangements should future PFI credits not be forthcoming</p>	<p>The work to develop a South Leeds Regeneration Area, which will be supported through the use of Council land and assets as a key plank of a partnership with the private sector, will be the option to use if the PFI scheme does not provide credits as hoped for. If the PFI bid is successful then this type of approach will still be adopted. Other developments such as independent private sector interest will also continue to be encouraged where appropriate.</p>
<p>Recommendation 10: That the appropriate Scrutiny Board receives six monthly updates on the status of the funding streams on which the current level of regeneration activity depends</p>	<p>Updates can be given on the major issues such as progress with the PFI bid and the outcome of bids to the Regional Housing Board. Also important will be the future of funding streams such as the Neighbourhood Renewal Fund, which currently funds the work of various staff within the area.</p>

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Report of the Head of Scrutiny Support and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 25th July 2007

Subject: Work Programme

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

1.0 Introduction

1.1 The attached appendix provides Members with a copy of the Board's current Work Programme (Appendix 1).

1.2 At appendix 2 is the Forward Plan for July to October 2007.

2.0 Recommendation

2.1 The Board is requested to:

- (i) Determine any additional items for the Work Programme.
- (ii) Receive and make any changes to the attached Work Programme following decisions made at today's meeting.

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SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (JULY) 2007

Item	Description	Notes	Type of item
Meeting date – September 2007			
Performance Management information	To receive performance information relating to environment and neighbourhoods	This is quarterly information and will be scheduled into the Board's work programme every three months.	PM
Analysis of Community Safety Performance Indicators	To receive a briefing on the Community Safety Performance Indicators including an outline of actions being taken.		PM
Waste Strategy Review	To review the current position of the Waste Strategy with a view to contributing to policy development		DP / RP
Bulky Waste Collection	To receive a briefing on the current position with this service		B
Terms of Reference for inquiry into the Council's role in the climate change agenda	To agree terms of reference		DP / RP
Housing Needs Position Statement	This has been requested by the Board and links in with the update on the Affordable Housing Inquiry submitted in July.		MSR / RP
Meeting date – October 2007			
Street Cleansing and the Cleanest	To receive a position statement on		PM

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (JULY) 2007

City Award	the Council's approach to becoming Britain's Cleanest City		
Voids and Empty Properties	To receive an update on the Council's Empty Property Strategy and to receive information on current void levels		PM / RP
Session 1 of Climate Change inquiry			
Meeting date – November 2007			
Performance Management information	To receive performance information relating to environment and neighbourhoods	This is quarterly information and will be scheduled into the Board's work programme every three months.	PM
Session 2 of Climate Change inquiry			
Meeting date – December 2007			
Session 3 of Climate Change inquiry			
Meeting date – January 2008			
Session 4 of Climate Change inquiry			

- Key:
- CCFA / RFS – Community call for action / request for scrutiny
 - RP – Review of existing policy
 - DP – Development of new policy
 - MSR – Monitoring scrutiny recommendations
 - PM – Performance management
 - B – Briefings (Including potential areas for scrutiny)
 - SC – Statutory consultation
 - CI – Call in

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (JULY) 2007

Meeting date – February 2008			
Performance Management information	To receive performance information relating to environment and neighbourhoods	This is quarterly information and will be scheduled into the Board's work programme every three months.	PM
Meeting date – March 2008			
Meeting date – April 2008			
Working group			
Working group	Membership	Progress update	Dates of
Working Groups			

Key:

- CCFA / RFS – Community call for action / request for scrutiny
- RP – Review of existing policy
- DP – Development of new policy
- MSR – Monitoring scrutiny recommendations
- PM – Performance management
- B – Briefings (Including potential areas for scrutiny)
- SC – Statutory consultation
- CI – Call in

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (JULY) 2007

			meetings

- Key:
- CCFA / RFS – Community call for action / request for scrutiny
 - RP – Review of existing policy
 - DP – Development of new policy
 - MSR – Monitoring scrutiny recommendations
 - PM – Performance management
 - B – Briefings (Including potential areas for scrutiny)
 - SC – Statutory consultation
 - CI – Call in

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 July 2007 to 31 October 2007

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
Request to enter Supporting People Service Level Agreement(SLA) with LCC South South East Homes for Sheltered Housing Services Authorisation to enter into a 12+(6) months SLA with LCC South South East Homes Sheltered Housing service without subjecting the service to competition.	Director of Environment and Neighbourhoods	2/7/07	Internal Audit and Legal Services	Waiver Report and Options Appraisal for the Delegated Decision Panel	Director of Environment and Neighbourhoods
Request to enter Supporting people Service Level Agreement(SLA) with LCC West North West Homes for Sheltered Housing Services Authorisation to enter into a 12 + (6) months SLA with LCC West North West Homes Sheltered Housing Service without subjecting the service to competition.	Director of Environment and Neighbourhoods	2/7/07	Internal Audit and Legal Services	Waiver report and Options Appraisal for the Delegated Decision Panel	Director of Environment and Neighbourhoods

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
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NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £500,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Central and Corporate	Councillor Mark Harris
Development and Regeneration	Councillor Andrew Carter
Environmental Services	Councillor Steve Smith
Neighbourhoods and Housing	Councillor John Leslie Carter
Leisure	Councillor John Procter
Children's Services	Councillor Richard Brett
Learning	Councillor Richard Harker
Adult Health and Social Care	Councillor Peter Harrand
Leader of the Labour Group	Councillor Keith Wakefield
Leader of the Morley Borough Independent Group	Councillor Robert Finnigan
Advisory Member	Councillor Judith Blake

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer

NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.